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SYSTEM DOCUMENTATION

Prepared for

General Public

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Executive Summary

This proposal serves as the official document from Ufanisi ICT Solutions for deploying a Hotel Web Info Management System to your hotel. We want to render our software development expertise to you and produce a management system that will increase your organization productivity.

Problem Statement

Many hotels performance is highly depending on employees' effectiveness due to few auto devices for carrying out tasks. They have assigned to keep room records, reservation details, available stock and many others. Since many hotels use manual or semi-automated systems, management of the hotel has to put much efforts on securing those records otherwise they can be easily getting damaged, stolen, manipulated etc. Keeping these records takes much time and space although we can't trust the accuracy of calculations done manually, it's tough and time-consuming process to search for given records. There difficulties in generating accurate periodic reports and oftentimes, use manual and conventional procedures again just to verify each report's accuracy.

Proposed Solution

To address your concerns, Ufanisi ICT Solutions will deploy a System that will address all the problems previously mentioned. The system will be implemented with more additional features that will achieve future goals of the organization.

The system is a web based, therefore can be accessible anywhere that enhance easy management. Its highly portable, therefore that enhance easy installation and maintenance. It can run in any device which reduces hardware costs. The system is user friendly, very easy to use since they have simplified interfaces.

The system will store all records in a secure, efficient, convenient and simplified manner. Data retrieval will be efficient and accurate by easily allowing search for records. Reports will be generated under several categories at any time required. They will appear in a clear view with an option for both Microsoft docs and PDF format for easily integration with other data.

Security is provided to our system by having a database backup, database restoration image and crash recovery system. User IDs and Passwords are provided to prevent access of unauthorized people. This system once deployed will address current manual and semi manual systems' challenges as well as will contribute to productivity increase and reduce labor and operation costs.

Features

The proposed system has the followings features;
- ❖ Staff Registration: It registers information of all employees. Employees are registered under their respective departments.
- ❖ Room Management: It registers all rooms of the hotels i.e., room categories, room numbers, rates and status.
- ❖ Reservation Management: It manages both websites and system reservation. The system manages check-in and check-out clearance procedures.
- ❖ Accounting Management: The system manages all accounting functions i.e., expenses and incomes records.
- ❖ Restaurant & Bar Management: The system creates menu lists, generates orders from both non-reserved and reserved guests.
- ❖ Inventory Management: It registers and manages all items of the hotel i.e., items stocking, items issued out, items' available quantity etc.
- ❖ Reports Management: It generates all reports. Reports generated are in standard format.
- ❖ Language Management: The system can be operated through any standard language. Currently operates in either English or French.

❖ The system can be customized to meet your additional needs.

Benefits

Our company has developed over 30 systems within the last five years. We make sure that each system we develop is equipped with the latest trends, tools, and technologies, of which our employees have trained and have sufficient knowledge thereof.